

Project working group (if applicable):

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Status: *Draft*

Related documents:



AGENDA	
Peer-2-Peer fostering support active ageing - PPS	
<i>Wednesday, 14th of January 2015 time 9:30 – 18:00 CET</i>	
<i>Thursday, 15th of January 2015 time 9.00 – 15.00 CET</i>	
<i>Poznan, Poland, University for Medical Sciences Poznan</i>	

Participants:

		Short name of the Partner Organization	People involved in the project	Role
P1	SI	LUP	Mojca Volk Matjaž Habjanič	General manager LUP Project coordinator - researcher
P2	PL	UNI Poznan	Ewa Florek	Country coordinator
P3	FR	GRETA	Pierre Carollagi	Country coordinator
P4	ES	UPUA	Concepcion Bru Maria Amparo Aleson	Country coordinator / Researcher Teacher/researcher
P5	AT	Die Berater	Katharina Resch	Country coordinator
P6	DK	Aarhus	Bodil Mygind Madsen	Researcher - trainer

WEDNESDAY 14TH OF JANUARY 2015 TIME 9:30-18:00

09:30 - 09:45	Greetings and introduction	Welcome by University of Medical Sciences Poznan.
09:45 - 11:00	WP1 PROJECT MANAGEMENT Responsible P1	Presentation of tasks completed and list of deliverables achieved and still missing. Management - discussion about deliverables.
	WP2 PROJECT QUALITY ASSURANCE Responsible P2	Project evaluation – questionnaires and reports. Step-by-step deliverables. For Leonardo's needs.
11:00 - 11:15	Coffee break	
11:15 - 14:00	WP3 NEEDS AND STATE OF THE ART ANALYSIS ABOUT AGING AND ACTIVE AGING POLICIES Responsible P5	Short introduction of Overall report.
	WP4 DEVELOPMENT OF THE FACE TO FACE TRAINING PROGRAMME ON ACTIVE AGING ADDRESSED TO ELDERS Responsible P2 GENERAL MODULES (3)	<i>Face to Face Training program on Active Aging</i> Version 1 – discussion. Agreement on general modules!
	WP4 DEVELOPMENT OF THE FACE TO FACE TRAINING PROGRAMME ON ACTIVE AGING ADDRESSED TO ELDERS Each partner is responsible for their specific modules. SPECIFIC MODULES (6x2)	<i>Discussion on specific modules for Face to Face program on Active Ageing.</i> Agreement on specific modules!
14:00 - 15:30	Lunch	
15:30 - 18:00	WP5 DEVELOPMENT OF THE E-TRAINING PROGRAMME ON ACTIVE AGING ADDRESSED TO ELDERS Responsible P3	<i>E-Training program On Active Aging</i> Version 1 – discussion. When will this be delivered?
	WP6 TRAINING OF THE ELDERS PEER EDUCATORS Responsible P1	<i>Training Programme for elders acting as peer to peer facilitators</i> V1 – discussion. Presentation of TRAINING PROGRAM FOR TRAINERS. Agreement on final version of content. Discussion on start of individual trainings in participating countries. Planned dates: January 2015
	WP7 PILOT OF THE FACE TO FACE AND E-TRAINING PROGRAMMES ON ACTIVE AGEING ADDRESSED TO ELDERS Responsible P6	Presentation of forthcoming activities. Planned dates: February through May 2015.

THURSDAY 15TH OF OCTOBER 2014 TIME 9:00-15:00

<p>09:00 – 10:00</p>	<p>Overview of yesterday's agreements. Discussions about future work and deliverables. Setting up the upcoming dates. Responsible P1</p>	<p>Newsletter 3. (suggestion: in February about Training of Trainers) Next meeting in Austria. Next Skype meetings (at least future 2). (suggestion: February, April)</p>
<p>10:00 - 11:30</p>	<p>WP8 DISSEMINATION OF PROJECT AND RESULTS Responsible P6</p>	<p>Dissemination Plan – discussion. Database of stakeholders – updated. External Project website – discussion about contents, issues, translations, naming criteria to optimize search engine. Printed materials – promotional purposes.</p>
<p>11:30 - 12:00</p>	<p>Coffee break</p>	
<p>12:00 - 13:00</p>	<p>WP9 EXPLOITATION Responsible P4</p>	<p>Exploitation plan – discussion. Videos and Workshops – discussion. Dissemination log's and stakeholders lists!</p>
<p>13:00 – 14.30</p>	<p>Discussions, brainstorming.</p>	<p>comments, Next project steps.</p>
<p>15:00</p>	<p>Departures</p>	